

Notice of Meeting

Adult Social Care Select Committee



Date & time
Friday, 5
September 2014
at 11.00 am
Please note,
private session for
members at 10 am

Place
Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact
Ross Pike or Andrew Baird
Room 122, County Hall
Tel 020 8541 7368 or 020
8541 7609

Chief Executive
David McNulty

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andrew.baird@surreycc.gov.u
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If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9068, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email ross.pike@surreycc.gov.uk or andrew.baird@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Ross Pike or Andrew Baird on 020 8541 7368 or 020 8541 7609.

Members

Mr Keith Witham (Chairman), Mrs Margaret Hicks (Vice-Chairman), Mr Graham Ellwood, Miss Marisa Heath, Mr Saj Hussain, Mr George Johnson, Mr Colin Kemp, Rachael I. Lake, Mr Ernest Mallett MBE, Ms Barbara Thomson, Mrs Fiona White and Mr Richard Walsh

Ex Officio Members:

Mr David Munro (Chairman of the County Council) and Mrs Sally Ann B Marks (Vice Chairman of the County Council)

TERMS OF REFERENCE

The Select Committee is responsible for the following areas:

- Services for people with:
 - Mental health needs, including those with problems with memory, language or other mental functions
 - Learning disabilities
 - Physical impairments
 - Long-term health conditions, such as HIV or AIDS
 - Sensory impairments
 - Multiple impairments and complex needs
- Services for Carers
- Safeguarding

PART 1 **IN PUBLIC**

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING: 26 JUNE 2014

(Pages 1
- 12)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (1 September 2014).
2. The deadline for public questions is seven days before the meeting (29 August 2014).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

There are no responses to report.

6 DIRECTOR'S UPDATE

The Strategic Director for Adult Social Care will update the Committee on important news and announcements.

7 FAMILY, FRIENDS AND COMMUNITY SUPPORT: FINDINGS AND RECOMMENDATIONS

Purpose of the report: *Scrutiny of Services and Budgets*

To update the Committee on the progress and achievements of the Family, Friends and Community Support programme.

8 BUDGET UPDATE

(Pages
13 - 26)

Purpose of report: *Scrutiny of Services and Budgets*

This report provides an opportunity for the Committee to scrutinise the Adult Social Care budget.

9 APPOINTMENT OF A SELECT COMMITTEE PERFORMANCE & FINANCE SUB-GROUP

(Pages
27 - 28)

Purpose of report: *Scrutiny of Services and Budgets*

The Chairman will appoint a Performance & Finance sub-group to carry out reviews of service budgets as part of this year's business planning process.

10 RECRUITMENT, RETENTION AND INTRODUCTION TO WORKFORCE STRATEGY

(Pages
29 - 36)

Purpose of the report: *Scrutiny of Services and Performance Management*

This report provides Select Committee with:

i) An update on recruitment and retention, and the actions that have been taken to address workforce supply issues since November 2013, and responses to questions raised by the Select Committee on this work;

and

ii) An update on the development of the Adult Social Care Workforce Strategy and a recommendation further involving members in this work.

11 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME

(Pages
37 - 50)

The Committee is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.

12 DATE OF NEXT MEETING

The next meeting of the Committee will be held at 10:00 on 23 October 2014.

David McNulty
Chief Executive

Published: Thursday, 28 August 2014

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